



Association of Metropolitan School Districts

2 Pine Tree Drive, Suite 380, Arden Hills, MN 55112 • 612-430-7750 • www.amsd.org

Executive Committee Meeting

Friday, October 27, 2023, 7:30 – 9 a.m.
Hybrid meeting – In person and via Zoom

Members Present:	Crystal Brakke Mary Kreger Bev Petrie	Barb Duffrin (alt.) Rhoda Mhiripiri-Reed Stacie Stanley	Marcus Hill Laura Oksnevad Michael Thomas
Staff Present:	Scott Croonquist	Kimberly Jansa	Troy Melhus
Guests Present:	Kris Amundson Daniel Owens	Josh Downham	Lori Grivna

I. Welcome and Introductions

AMSD Chair Marcus Hill called the meeting to order at 7:32 a.m. Hill welcomed everyone.

II. Approval of Minutes of September 29 Meeting

Chair Hill asked members to review the minutes from the September 29 meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

III. Approval of October Disbursements

Chair Hill asked members to review the monthly disbursements. A motion was made and seconded to approve the October disbursements. The disbursements were approved.

IV. Approval of Quarterly Treasurer's Report

Chair Hill asked members to review the quarterly treasurer's report. A motion was made and seconded to approve the report. The quarterly treasurer's report was approved.

V. Presentation of AMSD FY 2023 Audit

Chair Hill invited Daniel Owens from the accounting firm of Olsen Thielen to provide an overview of the FY 2023 AMSD audit report. Mr. Owens noted the audit had a clean opinion, that the organization was in a good financial position and that the audit was consistent year to year in its financial income and expenditures. Mr. Owens reported that the audit is required to note that AMSD does not completely adhere to the principle of segregation of duties but that this is a common finding for an organization the size of AMSD. Another material weakness is that Olsen Thielen, rather than AMSD, will be preparing the financial statements, which again is due to the size of the AMSD staff. Chair Hill noted that the audit will be shared with the Board of Directors at the November meeting and be available for review by board members. A motion was made and seconded to accept the FY 2023 Audit Report. The motion was approved.

VI. Adjournment

There being no other business, Chair Hill adjourned the executive committee meeting at 7:54 a.m.