



Association of Metropolitan School Districts

2 Pine Tree Drive, Suite 380, Arden Hills, MN 55112 • 612-430-7750 • www.amsd.org

Executive Committee Meeting

Friday, April 28, 2023, 7:30 – 9 a.m.

Hybrid meeting – In person and via Zoom

Members Present:	Steve Adams (alt.) Marcus Hill Bev Petrie	Crystal Brakke Mary Kreger Stacie Stanley	Renee Corneille Lucy Payne
Staff Present:	Scott Croonquist	Troy Melhus	Kimberly Jansa
Guests Present:	Kris Amundson	Josh Downham	Lori Grivna

I. Welcome and Introductions

AMSD Chair Crystal Brakke called the meeting to order at 7:33 a.m.

II. Approval of Minutes of March 31 Meeting

Chair Brakke asked members to review the minutes from the March 31 meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

III. Approval of April Disbursements

Chair Brakke asked members to review the monthly disbursements. A motion was made and seconded to approve the April disbursements. The disbursements were approved.

IV. Approval of Quarterly Treasurer's Report

Chair Brakke asked members to review the quarterly treasurer's report. A motion was made and seconded to approve the quarterly treasurer's report. The report was approved.

V. Review of Upcoming Executive/Legislative Committee Openings

Chair Brakke asked members to review the committee history document. Executive Director Scott Croonquist noted that the terms of some committee members will be ending following the July executive/legislative committee meeting. The executive committee will need to nominate candidates to fill the openings and the nominations are forwarded to the board of directors for election at the August board meeting to serve three-year terms. There will be two openings on the executive committee – a school board member to replace Thomas Brooks and a superintendent to replace Renee Corneille. There will also be two openings on the legislative committee – a school board member to replace Zuki Ellis and a superintendent to replace Bob McDowell. Croonquist asked current committee members to think about potential candidates. The executive committee will need to nominate a slate of candidates at the July 28 meeting.

VI. Review and Discussion of Preliminary 2023-2024 AMSD Budget

Executive Director Scott Croonquist provided an overview of the draft 2023-2024 AMSD budget. He noted that the proposed membership dues would remain relatively flat with some districts seeing a small increase and others a small decrease depending on the change in the resident student count. He reminded committee members that the dues structure has two components – a fixed fee and a variable fee based on the resident student count. Chair Brakke reported that she and Vice Chair Marcus Hill recommend a two percent cost of living salary increase for AMSD staff and a two percent performance pool to be based on the annual employee evaluations. Chair Brakke and Vice Chair Hill also reported that they would like to take a deeper look at staff salaries, including a market analysis, over the summer along with examining the current membership fee structure and possibly expanding membership options. Croonquist noted that some of these potential proposals would require changes to the AMSD bylaws.

Croonquist noted that approval of the budget is not needed today. He asked committee members to share any feedback with him. The budget will be brought back to the committee next month for approval, and then presented to the Board of Directors for final approval on May 26.

VII. Adjourn

There being no other business, Chair Brakke adjourned the executive committee meeting at 7:51 a.m.