



Association of Metropolitan School Districts

2 Pine Tree Drive, Suite 380, Arden Hills, MN 55112 • 612-430-7750 • www.amsd.org

Executive Committee Meeting

Friday, April 29, 2022, 7:30 a.m. – 9 a.m.

Room 301, Anderson Center, Bethel University, Arden Hills, MN

Hybrid meeting with Zoom option

Members Present:	Lisa Anderson Kelsey Dawson Walton Mary Kreger	Crystal Brakke Kim Hiel Rhoda Mhiripiri-Reed	Mary Frances Clardy Curtis Johnson Laura Oksnevad (alt.)
Staff Present:	Scott Croonquist	Troy Melhus	Kimberly Jansa
Guests Present:	Kris Amundson Lori Grivna	Mary Dougherty	Josh Downham

I. Welcome

AMSD Chair Kelsey Dawson Walton called the meeting to order at 7:43 a.m.

II. Approval of Minutes of March 25 Meeting

Chair Dawson Walton asked members to review the minutes from the March 25 meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

III. Approval of April Disbursements

Chair Dawson Walton asked members to review the monthly disbursements. A motion was made and seconded to approve the April disbursements. The disbursements were approved.

IV. Approval of Quarterly Treasurer's Report

Chair Dawson Walton asked members to review the quarterly treasurer's report. A motion was made and seconded to approve the quarterly treasurer's report. The report was approved.

V. Nomination of Vice Chair to Fill Opening

Chair Dawson Walton congratulated Mary Frances Clardy on receiving the DFL endorsement for House District 53A. Chair Dawson Walton noted that the AMSD bylaws stipulate that if an officer of the association (chair, vice chair, treasurer) is endorsed or files for a state or federal office, they must resign their officer position. Clardy plans to continue serving on the Executive Committee but has resigned as vice chair. Dawson Walton reported that she and Executive Director Croonquist had contacted Richfield Board Member Crystal Brakke and that Director Brakke is interested and willing to assume the position of vice chair. A motion was made and seconded to nominate Crystal Brakke for election as AMSD's vice chair. The nomination was approved. This nomination will be presented to the Board of Directors for action on May 6.

VI. Review and Discuss Draft 2022-23 AMSD Budget

Executive Director Scott Croonquist provided an overview of the draft 2022-23 AMSD budget. He noted that the proposed membership dues would keep membership dues relatively flat with some districts seeing a very small increase and others a small decrease. He reminded members that the dues structure has two components – a fixed fee and a variable fee based on the resident student count. Croonquist also noted that three new AMSD members (Buffalo-Hanover-Montrose, Centennial, and Duluth) were under a discounted trial membership in 2021-22 but would transition to full dues paying members under the new budget.

Chair Dawson Walton and Curtis Johnson met as a personnel subcommittee to develop a recommendation for adjustments to staff compensation. Dawson Walton and Johnson recommend a 2 percent performance pool for staff in the current year budget and also for the 2022-23 budget as well as a 2 percent cost of living adjustment in the 2022-23 budget.

Croonquist noted that approval of the budget is not needed today. He asked committee members to share any feedback with him and noted that the budget will be brought back to the committee next month for approval. The budget will then be presented to the Board of Directors for final approval on May 27.

VII. Adjourn

There being no other business, Chair Dawson Walton adjourned the executive committee meeting at 7:59 a.m.