



Association of Metropolitan School Districts

2 Pine Tree Drive, Suite 380, Arden Hills, MN 55112 • 612-430-7750 • www.amsd.org

Executive Committee Meeting

Friday, October 29, 2021, 7:30 a.m. – 9 a.m.

Room 301, Anderson Center, Bethel University, Arden Hills, MN

Hybrid meeting with Zoom option

Members Present:	Lisa Anderson Renee Corneille Curtis Johnson	Crystal Brakke Kelsey Dawson Walton Mary Kreger	Mary Frances Clardy Kim Hiel Rhoda Mhiripiri-Reed
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Staff Present:	Scott Croonquist	Troy Melhus	Kimberly Jansa
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Guests Present:	Kris Amundson Josh Downham	Amber Demenge Lori Grivna	Mary Dougherty Dan Owens
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I. Welcome

AMSD Chair Kelsey Dawson Walton called the meeting to order at 7:35 a.m.

II. Approval of Minutes of September 24 Meeting

Chair Dawson Walton asked members to review the minutes from the September 24 meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

III. Approval of October Disbursements

Chair Dawson Walton asked members to review the monthly disbursements. A motion was made and seconded to approve the October disbursements. The disbursements were approved.

IV. Approval of Quarterly Treasurer's Report

Chair Dawson Walton asked members to review the quarterly treasurer's report. A motion was made and seconded to approve the quarterly treasurer's report. The report was approved.

V. Presentation of AMSD FY 2021 Audit

Executive Director Scott Croonquist introduced Dan Owens and Amber Demenge from the accounting firm of Olsen Thielen. Mr. Owens provided an overview of the FY 2021 audit report. He noted the audit had a clean opinion, that the organization was in a good financial position and that the audit was consistent year to year in its financial income and expenditures. Mr. Owens reported that the audit is required to note that AMSD does not completely adhere to the principle of segregation of duties but that this is a common finding for an organization the size of AMSD. Another material weakness is that Olsen Thielen, rather than AMSD, will be preparing the financial statements which again is due to the size of the AMSD staff. The audit will be shared with the Board of Directors at the

November meeting and be available for review by board members. A motion was made and seconded to accept the FY 2021 Audit Report. The motion was approved.

VI. Adjourn

There being no other business, Chair Dawson Walton adjourned the executive committee meeting at 7:56 a.m.