



Association of Metropolitan School Districts

2 Pine Tree Drive, Suite 380, Arden Hills, MN 55112 • 612-430-7750 • www.amsd.org

AMSD Executive Committee Meeting

Friday, October 30, 2020, 7:30 am – 9:00 am

Conducted Remotely via Zoom

Members Present:	Lisa Anderson Kelsey Dawson Walton Kim Hiel Christine Osorio	Renee Corneille Curtis Johnson	Andrea Cuene Marilynn Forsberg (alt) David Law
Staff Present:	Scott Croonquist	Troy Melhus	Kimberly Jansa
Guests Present:	Kris Amundson Dan Owens	Mary Dougherty	Josh Downham

I. Welcome

AMSD Chair Curtis Johnson called the meeting to order at 7:32 a.m.

II. Approval of Minutes of September 25 Meeting

Chair Johnson asked members to review the minutes from the September 25 meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

III. Approval of October Disbursements

Chair Johnson asked members to review the monthly disbursements. A motion was made and seconded to approve the October disbursements. The disbursements were approved.

IV. Approval of Quarterly Treasurer's Report

Chair Johnson asked members to review the quarterly treasurer's report. A motion was made and seconded to approve the quarterly treasurer's report. The report was approved.

V. Presentation of AMSD FY 2020 Audit

Executive Director Scott Croonquist introduced Dan Owens from the accounting firm of Olsen Thielen. Mr. Owens provided an overview of the FY 2020 audit report. He noted the audit had a clean opinion, that the organization was in a good financial position and that the audit was consistent year to year in its financial income and expenditures. Mr. Owens reported that the audit is required to note that AMSD does not completely adhere to the principle of segregation of duties but that this is a common finding for an organization the size of AMSD. Another material weakness is that Olsen Thielen will be preparing the financial statements which again is due to the size of the AMSD staff. The audit will be shared with the Board of Directors at the November meeting and be available for review by board members. A motion was made and seconded to accept the FY 2020 Audit Report. The motion was approved.

VI. Adjourn

There being no other business, Chair Johnson adjourned the meeting at 7:51 a.m.