Association of Metropolitan School Districts

2 Pine Tree Drive, Suite 380, Arden Hills, MN 55112 • 612-430-7750 • www.amsd.org

Executive Committee Meeting
Friday, September 26, 2025, 7:30 – 9 a.m.
Hybrid meeting – In person and via Zoom

Members Present:	Jim DeMay	Marcy Doud	Wendy Lundsgaard
	Julie Nielsen	Laura Oksnevad	Kent Pekel
	Alison Sherman	Michael Thomas	Kita Yang
Staff Present:	Scott Croonquist	Kimberly Jansa	Troy Melhus
Guests Present:	Kris Amundson	Megan Beulke	Josh Downham
	Jim Grathwol	Lori Grivna	Nate Schutz

I. Welcome

AMSD Chair Jim DeMay called the meeting to order at 7:30 a.m. and welcomed everyone.

II. Approval of Minutes of August 22 Meeting

Chair DeMay asked members to review the minutes from the August 22 meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

III. Approval of September Disbursements

Chair DeMay asked members to review the monthly disbursements. A motion was made and seconded to approve the September disbursements. The disbursements were approved.

IV. Presentation of FY2025 AMSD Financial Review

Chair DeMay invited Nate Schutz and Megan Beulke from the accounting firm of Olsen Thielen to provide an overview of the FY2025 AMSD financial review. Ms. Beulke explained that this is the second year doing a financial review rather than a full audit, which includes primarily applying analytical procedures to management's financial data and making inquiries of company management. Ms. Beulke noted that the only item of significance was the grant received from KnowledgeWorks for the website redesign. Ms. Beulke shared that there were no significant differences from the previous year and no modifications should be made.

Chair DeMay noted that the financial review will be shared with the Board of Directors at the October meeting. A motion was made and seconded to accept the FY2025 Financial Review. The motion was approved.

V. Approval of Membership for Forest Lake Area Schools

Executive Director Croonquist reported that Forest Lake Area Schools is interested in becoming a member of AMSD. Croonquist reminded members that it has been our past practice to offer a first-year trial membership for $1,000 to allow new members the opportunity to determine if AMSD is a good fit.

AMSD bylaws require committee approval of the membership before it is brought to the Board of Directors for approval.

A motion was made and seconded to approve membership for Forest Lake Area. The motion was approved. This will be brought to the Board of Directors at the October meeting for final approval.

VI. Adjournment

There being no other business, Chair DeMay adjourned the executive committee meeting at 7:42 a.m.